

Summary Minutes of the ORAC meeting held 18 October 2011

Present: Scott, Andrew, Dawn, Linda, Dee, Donald, Gordon and Nigel

Apologies: Rob, Di and Lindsay

New committee member: Angela (Hall) was unanimously voted onto the committee and welcomed to the meeting.

Andy Andrews joined the meeting and gave an overview of his planned event for the 29th October. He then left the meeting.

Minutes/Correspondence:

The minutes of the previous meeting were agreed, with one amendment. Thank you notes had been received from Pat Stratton and Susan Whymark.

Charles Appleton (from the Beaky) joined the meeting. He informed committee that a Beer Festival was being planned for the week-end of 2/3 June 2012. Discussion followed concerning other events that could be held to mark the Queen's Diamond Jubilee.

Treasurer: The current balance sheet was distributed. Dawn also reported that Opus energy were due to come and upgrade the village hall meter. It was agreed to give a Waterstone's voucher to Greg Noller, for his examination of the accounts.

Matters arising:

- Metal floor strips - still outstanding
- Dog signs - still outstanding
- Hall decoration - to be carried out over half-term
- Planting of hedges - still outstanding
- Play area new swings - need to be installed
- Dishwasher service - to be carried out in the next week
- Play area bark - in place, but the thistles are back!
- Purchase of flowers - sent to Pat Stratton
- Trees on field - trimming had been completed
- PAT - now completed
- Fete sub-committee - had met once (see further notes)
- O/S Snagging items - still outstanding
- Acoustic hoods - to be ordered once planning permission given

New items:

- 1) Approval was given for the purchase of secondary double glazing for the rear window of the main hall and also, for an additional metal strip to be added to the rear fire door.
- 2) Appointment of Treasurer – Dawn agreed to carry on in this position until the May 2012 AGM.
- 3) Appointment of Maintenance Contact – Andrew agreed to carry on in this role until the May 2012 AGM
- 4) Di was asked to advertise these positions in the next edition of Oracle.
- 5) Remembrance Sunday service – Scott and Donald agreed to represent ORAC.
- 6) Following an incident in the hall of a school child cutting their foot on broken glass that had not been cleared up properly, committee agreed to include the reporting of all breakages in the terms and conditions of hire. All regular hirers would be asked to record incidents of breakage in the book which is in the kitchen.

Other items –

Village Hall:

- 1) The hall cleaners had requested the purchase of a vacuum cleaner and this was agreed.
- 2) The siting of the music system in the store-room is considered to be in a dangerous position. Rob to be asked about a better method of housing this equipment.
- 3) It was agreed that the TV which is kept in the store room should be disposed of.
- 4) It was agreed that additional cupboards could be purchased for the store rooms.

Village Green:

Donald had tidied the green for the winter. He is also having a replacement fence constructed along his garden border with the green. Dawn was asked to investigate the boundary ownership at this site.

Playing Field:

Additional trees and hedges are still to be planted. When these are available, then a work party will need to be raised and strimming to the edge of the field boundary with the pub, would also be carried out.

Future Events:

Christmas Dinner

It was agreed to follow the same (carvery) format as the previous year. Committee were requested to publicise this event and final arrangements would be put in place at the next meeting, when final numbers should be given.

Wild West Evening:

It was agreed to move this event from 21 January 2012 to 3 March 2012. (Subsequently cancelled)

2012 Fete:

Following discussion, it was agreed to hold the fete on the previously agreed date of 7 July 2012, to run from 2.00pm to 6.00pm. It was also decided to stay with the Olympics theme.

The Gislingham Marching Band had been booked.

The meeting closed at 9.50pm

Date of next meeting – 22 November 2012