

## Summary Minutes of the ORAC meeting 6 September 2011

Present: Andrew, Dawn, Di, Gordon, Linda, Lindsay, Nigel, Scott and Rob

Apologies: Donald and Dee

Secretary/Minutes: Minutes of the previous meeting were agreed as a true record.

Treasurer's Report: Dawn distributed the current balance sheet. Dawn asked for committee's agreement to the purchase of a wreath for Remembrance Day – this was agreed.

Matters arising:

Attenuation hoods – drawings shown to committee and to be submitted to MSDC for approval later in the week.

Snagging items: Rob to submit revised list of snagging items to Denis.

Metal strips for store rooms – still to be installed

PAT testing to be carried out at the end of the month

Additional dog signs – need to be installed

Interior decoration quotes – two received and discussed.

Further liaison needed – Scott.

Additional hedging – Rob to purchase

Additional shed for storage – to be discussed at future meeting.

Round tables – following discussion, it was decided that no charge would be levied for these when used in the hall.

Play area:

Further replacement bark is needed – Dawn to order. Work party to meet 16 September. The trees behind the school garden would be looked at on this date also. Two swings are not in use, due to new chains being needed. These are on order. The ROSPA inspection has been postponed until remedial works are completed.

Village green:

Rob had applied weed killer.

Village Hall:

It was agreed that flowers and a card be given to Pat Stratton, because of Bill's illness – Di to arrange.

One of the previous applicants for the post of cleaner had been approached, and she would be starting next week.  
Di was asked to arrange a service for the dish-washer.

#### School garden:

Di was asked to contact the school to see if this area was still being used by the school.

#### Future Community Events:

A sub-committee meeting would be held at Scott's on 9 September – Scott, Rob and Gordon.

Gislingham Marching Band have been booked for next year's fete.

Di was asked to place an advert in the next Oracle for the Christmas Dinner. It was agreed that prices for this would remain the same as previous year.

Lindsay agreed to purchase wine for the bar store.

#### Any Other Business:

Sponsorship monies for the fete are still outstanding – Scott to chase.

Dawn reminded committee to submit receipts to her for any monies spent on behalf of ORAC, she would then arrange for re-imbusement.

Nigel reported that Angela is still keen to come onto the committee.

The timer for the drive-way lights needed to be adjusted – Rob would do this after the meeting.

Linda asked committee members to support fund-raising for pre-school, by registering an interest on the website of Haven Fitness.

She also asked if pre-school could have two guinea pigs – this was agreed.

Scott informed committee that his Saturday morning footballers were holding a tournament on 15 October. He also asked if the footballers could use the hall during the winter months. This was agreed, on the basis that the hall would not be required for use by any other hirer.

Date of next meeting – 18 October 2011 at 7.30pm