

**Minutes of the ORAC meeting held at Occold Village Hall - Wednesday 23rd
January 2013**

Present

Nigel, Di, Donald, Gordon, Rob, Martin, Linda St Pier, Terry Churchill, Scott

Apologies:

Dee, Angela, Lindsay

The minutes from the meeting of the 21st November 2012 were approved.

Correspondence: Some correspondence received from Suffolk Acre

Treasurers report: Di reported the main account stood with a balance of £7239.97, Lunch club £1651.99. Cash assets stood at a £15030.60. The New village Hall account was discussed, this currently has a balance of £5244. Cheques totalling £6943.80 had been drawn from this account to pay for the additional double glazing and acoustic hoods required to comply with noise enforcement. It was agreed by the committee that it was correct to use the funds for this. Rob reported that he had been contacted by the builder's agent to resolve the matter of the retention fund. It was agreed that the builders had not taken the necessary action to resolve the outstanding issues.

Di commented that of note being paid from the main account were 2 deliveries of heating oil and since November £650 had been spent on heating oil. It was suggested that in some instances hirers were not turning down thermostat. Paper towel dispensers had been bought for the kitchen for hygiene reasons and now needed installing. The Opus energy electricity bill for January shows a £40 reduction against previous month based on the more favourable deal now in place. Di reported the Christmas dinner had made a profit of £190. The village hall Gambling licence required for raffles had been renewed at a cost of £40. Invoices for oracle advertising sent out raise would raise £800. Di reported that there was still £35 fete sponsorship outstanding from sponsors. It was agreed that next year sponsorship money would be collected before the fete.

Matters Arising;

1. Oven- Rob reminded the committee that the kitchen oven was to be replaced due to heating limitations of the current electric oven, it was suggested the lunch club to contribute half and ORAC half to fund this.
2. Noise Issues – Were covered in the treasures report
3. Cleaner / caretaker – Di reported there were still no replacements for either vacancy. The committee would welcome any interest for either position.
4. Playing Field clean up – There were still some issues with complaints about the boundary trees. A date for a clean up was set for 9th March at 9:30. Donald

suggested the Village green trees need would also need looking at. There was also some repair work required to the village hall tables which could be looked at.

5. Village hall heating issues. - It was agreed the heating thermostat needed controlling to prevent the heating being left on a high setting by hirers. Rob would investigate a case to be put over the thermostat to prevent access by hirers. The temperature would remain at a temperature set by committee.

6. Maintenance issues - Car park and drive – The car park was becoming uneven again. It was agreed it was likely that there was a need to get some suitable material to fill and level. This would be monitored and discussed at the next meeting.

Ladies toilet light not working – The toilet light was not working, it was agreed it would need a new bulb. Scott and Gordon would look at this.

Bin store cupboard, lock not working Gordon to look at.

A replacement kettle is required for the kitchen.

7. RoSPA report for playground. These items were still outstanding. Scott would report back on progress.

8. Future meetings – It was agreed some of these would be moved to Mondays at 8pm if possible to allow some members who found attending on Wednesdays to be able to attend.

Any Other Business

A new CD player was required for the sound system. It was suggested that the replacement could incorporate iPod dock. Rob agreed to look to source a suitable replacement.

It was agreed that the committee needed to start planning the village fete. Scott reported that an offer to film the fete had been received. It was agreed there was a need to form a fete sub committee an Email would be sent to committee members to set up a sub committee. Scott discussed plans for the football tournament.

Future events

The Quiz evening on 20th April – it was discussed whether a fish and chip van was required, Di agreed to contact local chip shop to see if they could supply requirements. It was traditional for the previous year winner to set questions, if they were unable to the committee would do this. It was agreed the entrance fee would be set at £8/person. 50 people would be the optimum number. A small bar would be set up in the kitchen, served through the hatch.

A possible theme night was discussed, it was suggested for the 18th May. American theme was agreed, a BBQ & salads would be used for food and a country & western theme. This would be investigated further to see if this was possible.

The meeting was closed at 21:20.