

Minute of the ORAC meeting held on

Thursday 16th January 2014

Those present: Martin, Di, Rob, Nigel, Dee, Linda Jay, Lindsay, Linda SP, Angela, Scott

Apologies: Gordon, Donald, Anne

Minutes/Correspondence: Correspondence received regarding community achievement awards, any nominations were required to be received by 7th February.

A letter of thanks had been received from the Pre-school thanking for ORAC paying for the pre-school fire risk assessment.

Treasurers' Report: Di reported that there was a balance of £10,500 in the main account. The Lunch club account stood at £2500. The new village hall account stood at £24 after payments made. The Christmas dinner was a successful event and produced an income £1724, the overall profit for the event was £837. It was questioned as to whether too much money was spent on the food. It was agreed that the popularity was partly due to a good amount of food being served and this format should continue. It was agreed that future ticket price should be raised from £12.50 to £15 for the 2014 event. The date for the 2014 meal was to be the 6th Dec.

Di also reported that she had completed the annual return for charity commission. Di asked if another trustee was needed after Stanley Wattham had sadly passed away. It was felt that ORAC would need a replacement trustee.

Di had managed to contact BT to renegotiate the phone and broadband for the village hall, with better rates achieved on both.

ORAC had received a request for a waiving of the hire fee for an event to raise money for a cancer charity. The committee agreed that whilst they sympathised it would set a precedent for charity events for the future and the fee should not be waived.

A request to use the hall staging had been made – The staging belongs to the school.

Matters Arising:

1. Update on cooker purchase and warmer cabinet – Much discussion was made by the committee regarding the oven, it was agreed to try to source

- 2 separate ovens to stand side by side, a larger extractor hood and a plate warming cupboard.
2. Bins for Kitchen – Di felt the current bins in the kitchen were not user friendly, they got dirty and were hard to fit rubbish in. It was agreed to replace these. Scott recommended an enclosed type due to spillage issues, this was agreed.
 3. Front door draught excluder – Di reported that the strip on the front doors had broken and been removed. It was agreed this should be replaced.
 4. Quote for village green maintenance – It was agreed to continue with the contractor to tidy the playground and around the village hall. However the committee felt the additional quote to maintain the village green was too expensive. It was decided that the committee would try to assist in the cutting of this.
 5. Storage issues – There was a discussion regarding the lack of storage space that was being noticed in the hall. In particular the Jubilee church were having problems getting to their cupboards because of the amount of items in the store. It was agreed that there was a need for an external store. The committee would investigate an external shed.
 6. Maintenance of main hall floor – The hall floor was beginning to look a mess, it was agreed it needed the surface cutting back and resealing. Lindsay would arrange a quote. There was also the need for a mat to protect the floor when a bar was set up.
 7. Update on maintenance of play area – The gate still needs repairing. There were still items outstanding from the RoSPA report, Scott/Gordon would look at further.
 8. Taking down Christmas decorations – Di had taken the tree down. Help was needed to remove the decorations on the ceiling. The committee would do this after the meeting
 9. Planning for Caribbean night – Would be discussed later in the meeting.

Any other items concerning:

Village Hall- There was still an issue regarding the fire exit door seal. Di had been trying to contact MSDC to try to source a replacement.

There had been a breakage in the kitchen, cups and saucers had fallen out of a cupboard when opened by a hirer. New cups were required.

There was still a leak under the sink. Lindsay would ask a plumber to look at this.

Play area/field – Rob mentioned that the committee usually did a 5 yearly clear of the footpath around the hall.

Village green – discussed earlier

Any other new items:

An enquiry had been made about holding a darts league in hall. Di mentioned that there was little space available in the hall bookings to accommodate a regular meeting,

Future events: Caribbean night - 8th March

The Caribbean night was discussed. Ticket price was agreed at £15. It was agreed to use disco rather than a band. The committee agreed that for future events the cost of live band needed to be incorporated into ticket price. Tickets needed to be sold ASAP, arrival 7 for 7.30. Numbers to be confirmed by the end February.

Date of next meeting: – Tuesday 18th February 2014 7:45

11th March – fete meeting