

Minutes of ORAC meeting June 7th 2018 @1900

Present: Dave Cox (Chair), Allison Goldsmith (Treasurer), Alison Davenport Jones (Secretary), Sandra Cox, Anne Stainsby, Nigel Woodhouse (committee), Paul Goldsmith, Terry Pointer (associates)

Apologies: Jill Crouch

Absent: Gordon Erhorn, Neil Sizer

DC opened the meeting at 19:07

Minutes from 3rd May were read and agreed

Treasurers report

AG presented her new format for the accounts and highlighted some of the items (copy on file). Fund raising expenses are high because of £140 cancellation fee for Race Night but total funds raised = £283.76

Electricity is for 2 months therefore higher than usual.

Current balance is £20,638.11

The warranty on the cooker will be checked for price/suitable cover.

DC thanked AG for her report

Playground feedback, costs

Playground cost so far is £1970.74. Final figure will be known when the quote for ropes arrives.

The committee publicly acknowledge and thank Terry Pointer for orchestrating the playground makeover and giving his invaluable expertise.

Proposed U10's football

A request has been made to run a football club for under 10's. Further details are required, but the committee is happy in principle for the idea to go ahead.

Occold F.C have expressed their desire for a home ground. Whilst ORAC is fully supportive of this, regrettably the village field is unsuitable for a full-size pitch (proximity to children's playground, neighbours). DC to correspond with OFC to consider options within the village.

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Quiz night

Rescheduled to 7th July at 7pm. £7.50 per ticket depending on price of fish and chips (NW sourcing from Mendlesham).

All committee members were tasked with promoting the event and securing ticket sales.

Summer fete / fun day/ rock n roll picnic

A meeting with the school /friends of the school is to be arranged regarding jointly organising and running the village fun day. (DC)

Suggested dates of 3rd or 4th weekend in September.

A full team of volunteers is needed to facilitate this event

Future events

A full calendar of events is to be produced at the next meeting.

Community Christmas Dinner fixed for Saturday 1st December 2018.

Trustees meeting

Matters arising:

It was agreed the meeting with Trustees was successful and valuable. Changing status to CIO (Charity Incorporated Organisation) was advised by Stephen Hubner, who kindly offered to help ORAC make the transition: the committee is grateful for this and welcome his assistance.

The suggestion that committee members each have a copy of the constitution was accepted and it was agreed that members need to protect themselves from liability. Using the Charity Commission model constitution is advisable.

Liability insurance: Treasurer confirmed it is in place and it does offer full liability cover, including volunteers.

Any and all planned works (e.g. car park repairs) must be reported to the Trustees before it commences.

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AOB

- Car park – costing to be provided by TP and discussed/agreed at the next meeting
- Conditions of hall hire should be attached to every booking, with a codicil stating hirers agree that their telephone numbers and/or email addresses may be shared within ORAC if necessary. (Data Protection Act requirement)
- The need for a back-up/contingency plan regarding hall bookings and website management is apparent, as Barry Woods is still unfortunately indisposed. DC is currently dealing with some hall hires (as the responsible person should be an elected member of ORAC), however, it is not clear who hirers should contact and this needs to be rectified as a matter of urgency.
- Roles and responsibilities: The suggestion was made that roles need to be clearly defined, and a list of questions/observations was made available. Committee agreed to set aside time at the next meeting to devise a more structured, fairer distribution of tasks.
- It was agreed that any incidence of spreading unfounded, potentially harmful rumours/gossip by committee members will result in Clause 6 of the Constitution being implemented. It was noted that meetings are open to the public; that the minutes are published and freely available and that members of the committee are working hard to present a positive image to the community and provide a valuable service to the people of Occold.
- TP thanked everyone for their help while he was incapacitated during the playground refurbishment.
- GDP: Members' details on the Occold website are restricted to names. Official email address ONLY to be publicly available. (orac.chairman; orac.treasurer; orac.secretary@occold.com)
- Extension to Village Hall: Plans are underway for preparation work to begin in the near future.

DC closed the meeting at 21:22

Next meeting is **5th July 2018 @ 1900**