



OCCOLD PARISH COUNCIL

Clerk to the Council – Mrs Joy Hart, Sucrerie, Old Bury Road, Stanton, Suffolk IP31 2BX. Tel 01359 408759 Email Occoldparishcouncil@gmail.com

Chair – Colin Cripps

Vice Chair – Kevin Chittock

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE THE ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD ON

Monday 9 May 2022 at 8pm in the Village Hall

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below
The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded (see item 3 below).

AGENDA

1. Election of Chair - The newly elected Chair will duly sign the Declaration of Acceptance of Office

2. Apologies for absence - To receive and consider acceptance of apologies for absence

3. Declarations of Interest and Dispensations

Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office. To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. To receive any Register of Interests updates as appropriate

5. To consider appointments to the following

- a. Vice Chairman
- b. Responsible Financial Officer
- c. Personnel Committee (Vice Chairman and Two Councillors)
- d. Planning Committee (Chairman and Two Councillors) in the event of a special meeting having to be convened

6. Public Forum

The opportunity for members of the public to bring matters to the Parish Council's attention
To receive reports from County Councillor and District Councillor.

7. Minutes of the previous meeting and Clerks Report

- a. To consider acceptance of the minutes of the meeting of 4 April 2022
- b. To note matters arising from the minutes of the meeting not covered elsewhere on this agenda and not covered in the Clerks Report

8. Meeting Calendar to note meeting calendar for 2022/23 Council year

9. Governance

- a. To approve the accounts and bank reconciliation for the year ending 31 March 2022 and signing of the annual return
- b. To consider completion and signing of AGAR Part 2 Exemption Certificate
- c. To consider completion and signing of the Annual Governance Statement 2021/22
- d. To consider completion and signing of the Accounting Statements 2021/22
- e. To note statement of significant variances for year ending 31 March 2022
- f. To review and adopt Standing Orders 2022
- g. To review and adopt Financial Regulations 2022

- h. To review and adopt the Statement of Internal Control 2022-23
- i. To review and approve the Asset Register 2022
- j. To review and approve the Risk Assessment 2022-23
- k. To adopt the National Code of Conduct
- l. To verify the Annual CIL Expenditure report
- m. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.

11. Suffolk Highways, Speeding and Road Related Issues –

- a. To consider the design work estimate for lorry watch scheme.
- b. SID Report (Cllr Duggett)

12. Planning

- a. New Applications - None
- b. Decided Applications - None

13. Matters for discussion

- a. Change of use of grant for purchase of lawn mower – St Michaels Church (Cllr Hubner)

14. Neighbourhood Plan

- a. To discuss response to leaflet drop and the way forward.

15. CIL Projects

- a. To receive an update on current CIL projects
 - i. Conservation Group
 - ii. School safety project

16. Financial Matters –

- a. To approve the following payments (General Power of Competence applies)

PAYMENTS	£GROSS	£VAT	£NET	WHAT FOR
Staff salary	246.84		246.84	Clerk salary
SALC	267.85		267.85	Annual Subscription
HMRC	194.60		194.60	PAYE Q4 21-22
RECEIPTS				
MSDC	4400.00			Precept – First instalment

17. Correspondence – received since the last Meeting.

Date	From	Detail	Actions, if any
5/4/22	CJ	CIL money from Cedars Rise	
19/4/22	MSDC	Health of the organisation leaflet	
3/5/22	MSDC	CIL application bid round open	

18. Date of next meeting – Monday 6 June 2022

Signed: *Joy Hart*

Joy Hart - Clerk to Occold Parish Council

Dated: 4 May 2022