

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Occold Parish Council

County area (local councils and parish meetings only): Mid Suffolk District Council

### Financial year ending 31 March 2021

Prepared by (Name and Role): Joy Hart - Clerk and RFO

Date: 23/04/21

#### Balance per bank statements as at 31/3/21

Unity Trust	500.00	
Nationwide Bank Acc	<u>11,704.10</u>	£ 12,204.10

Petty cash float (if applicable)	N/A	-
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#### Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)

CHQ NO.	641	50.20	
CHQ NO.	836	110.00	
CHQ NO.	840	110.00	
Payment	12/04/2021	<u>284.07</u>	£554.27

Add: any un-banked cash as at 31/3/21	<u>NIL</u>	
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<b>Net balances as at 31/3/21 (Box 8)</b>	<u><b>£11,649.83</b></u>
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