



OCCOLD PARISH COUNCIL

Clerk to the Council – Mrs Libby Alexander, 25 Hill Farm Road, Long Stratton, Norwich Norfolk, NR15 2WA. Tel 07943 279946
Email Occoldparishcouncil@gmail.com

Chair – Colin Cripps

Vice Chair – Kevin Chittock

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE
THE ANNUAL MEETING TO BE HELD ON**

Wednesday 10 May 2023 at 8pm in the Village Hall

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below
The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded (see item 5 below).

AGENDA

- 1. Election of the Chair** – The newly elected Chair will duly sign the Declaration of Acceptance of Office
- 2. Roll call and Apologies for Absence** - To receive and consider acceptance of apologies for absence.
- 3. Declarations of Interest and Dispensations**
Members reminded of their obligations under the Model Code of Conduct and to update their register of interests if appropriate.
To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations.
- 4. To consider appointments to the following:**
 - a. Vice Chairman
 - b. Responsible Financial Officer
 - c. Personnel Committee (Vice Chairman and 2 Councillors)
 - d. Planning Committee (Chairman and 2 Councillors) in the event of a special meeting having to be convened
- 5. Public Forum**
The public are invited to notify the Clerk by email at Occoldparishcouncil@gmail.com if they wish to take part in this meeting and to outline the question they would like to put to the Council in advance if possible. Each person to speak for no more than 3 minutes and subject to a maximum of 15 minutes overall.

To receive reports from the County Councillor and District Councillor.
- 6. Minutes of the Previous Meeting and Clerks report**
 - a. To consider approval and signing of the minutes of the meeting of 3 April 2023.
 - b. To note any matters arising from the minutes of the last meeting not covered elsewhere on this agenda and not covered in the Clerks report.
- 7. Meeting Calendar** – to note the meeting Calendar for 2023/24 Council year
- 8. Governance**
 - a. To approve the accounts and bank reconciliation for the year ending 31 March 2023 and signing of the annual return
 - b. To consider completion and signing of AGAR Part 2 Exemption Certificate
 - c. To consider completion and signing of the Annual Governance Statement 2022/23
 - d. To consider completion and signing of the Accounting Statements 2022/23
 - e. To note statement of significant variances for year ending 31 March 2023

- f. To review and adopt Standing Orders 2023
- g. To review and adopt Financial Regulations 2023
- h. To review and adopt the Statement of Internal Control 2023-24
- i. To review and approve the Asset Register 2023
- j. To review and approve the Risk Assessment 2023-24
- k. To adopt the National Code of Conduct
- l. To verify the Annual CIL Expenditure report

9. Suffolk Highways, Speeding, and Road Related Issues

- a. Monthly SID report (Cllr Duggett)
- b. Speed Camera/ANPR Update (Cllr Duggett)
- c. Lorry Watch
- d. School Safety Project

10. Items for Discussion

- a. Occold Circular walk leaflets (Cllr Hall)
- b. King's Coronation Review

11. CIL Funding

- a. Update on Thermal Imaging Camera (Cllr Duggett).
- b. To consider any new projects for CIL funding.

12. Neighbourhood Plan

To receive an update on the Neighbourhood Plan (Cllr Stone).

13. Planning can be viewed at <https://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/>

Full Planning Application for change of use of land for a temporary period of three years for the stationing of a shipping container to store equipment used in conjunction with the land management (re-submission of DC/22/02720)

APPEAL SUBMITTED

- a. **New Applications** – None
- b. **Determined**

Reference	Address	Date received	PC Meeting	Response	MSDC Decision	Date
DC/23/00947	4 Cedars Rise Occold Eye Suffolk IP23 7QA	24/02/23	06/03/23	Approve	Granted	25/04/23

14. Financial Matters –

- a. To approve the following payments (General Power of Competence applies)

PAYMENTS	£GROSS	£VAT	£NET	WHAT FOR
Staff salary	254.96		254.96	Clerk Salary – April
SALC	260.36		260.36	Annual Subscription
WAVE	16.32		16.32	Cemetery water
RECEIPTS				
MSDC	4400.00			Precept – 1 st instalment

15. Correspondence – The Debenham Project Public Meeting

16. Date of next meeting – The next Parish Council meeting is Monday 5th June 2023.

Signed: *Libby Alexander*



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