



# OCCOLD PARISH COUNCIL

Clerk to the Council – Mrs Libby Alexander, 25 Hill Farm Road, Long Stratton, Norwich Norfolk, NR15 2WA. Tel 07943 279946  
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**Chair – Colin Cripps**

**Vice Chair – Kevin Chittock**

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON**

**Monday 6<sup>th</sup> November 2023 at 8pm in the Village Hall**

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below  
*The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded (see item 5 below).*

## **AGENDA**

- 1. Roll call and Apologies for Absence** - To receive and consider acceptance of apologies for absence
- 2. Declarations of Interest and Dispensations**  
Members reminded of their obligations under the Model Code of Conduct and to update their register of interests if appropriate  
To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations
- 3. Public Forum**  
The public are invited to notify the Clerk by email at [Occoldparishcouncil@gmail.com](mailto:Occoldparishcouncil@gmail.com) if they wish to take part in this meeting and to outline the question they would like to put to the Council in advance if possible. Each person to speak for no more than 3 minutes and subject to a maximum of 15 minutes overall  
  
To receive reports from the County Councillor and District Councillor
- 4. Minutes of the Previous Meeting and Clerks report**
  - a. To consider approval and signing of the minutes of the meeting of 2 October 2023
  - b. To note any matters arising from the minutes of the last meeting not covered elsewhere on this agenda and not covered in the Clerks report
- 5. CIL Funding**
  - a. To receive an update on batteries for the SIDs for use of CIL money (Cllr Duggett)
  - b. To consider any new projects for CIL funding
- 6. Neighbourhood Plan**
  - a. To receive an update on the Neighbourhood Plan (Cllr Stone)
  - b. To consider funding a prize draw to encourage participation in a resident's survey and provide funding towards a community event to launch the survey
- 7. Governance** - None
- 8. Suffolk Highways, Speeding, and Road Related Issues**
  - a. Monthly SID report (Cllr Duggett)
  - b. ANPR Project Update (Cllr Duggett)
  - c. School Safety Project (Cllr Stringer)

## 9. Items for Discussion

- a. Flooding following Storm Babet
- b. Occold Circular walk leaflets (Cllr Hall)
- c. Set up of a village Post Office (Cllr Hall)
- d. To consider a donation to the Royal British Legion in lieu of the poppy wreath and to nominate a Councillor to attend at the Remembrance Day parade and lay the Council wreath.

## 10. Planning can be viewed at <https://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/>

### a. New Applications - None

### b. Determined –

DC/23/04162 | Land North of Cedars Close, Occold, Suffolk | Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of an agricultural building to form 1 dwelling

**Decision – Refused**

### c. Appeal Submitted –

DC/23/00240 | Full Planning Application - Erection of 1No. detached single-storey dwelling (accessed via existing access to Church Street) | Land at rear of Cedar Cottage The Street Occold Suffolk

## 11. Financial Matters –

- a. To approve the following payments:

PAYMENTS	£GROSS	£VAT	£NET	WHAT FOR
Staff salary	254.96		254.96	Clerk Salary – October 2023
RECEIPTS				
CIL Payment	3528.82			
Neighbourhood Plan Grant	9620.00			

## 12. Correspondence – Groundwork East (Net zero and energy efficiency support), BMSDC (Review of Polling Districts, Places and Stations).

## 13. Date of next meeting – The next Parish Council meeting is Monday 4<sup>th</sup> December 2023.

Signed: *Libby Alexander*

Libby Alexander - Clerk to Occold Parish Council

Dated: 1<sup>st</sup> November 2023