



OCCOLD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Monday 6th March 2023 in the Village Hall at 8pm

AGENDA

1. Roll call and Apologies for Absence

Present – Cllrs K Chittock (Vice Chair), A Duggett, H Stone, T Weller, Cllr A Stringer.

Apologies accepted – Cllrs C Cripps, S Hubner, M Grange, A Hall

2. Declarations of Interest and Dispensations - Members reminded of their obligations under the National model Code of Conduct.

3. Public Forum – 2 members of the public were present to observe the meeting.

Report from County Councillor Andrew Stringer (Summary)

Financial Budget

The SCC proposed budget was voted in so this will increase tax by 2.99% (1% increase in Council Tax, 2% increase in Social Care Precept).

SCC Cabinet Meeting

It was agreed to move the West Suffolk Archives in Bury St Edmunds to a new location in the town on Western Way.

New Highway Services Contract

Milestone Infrastructure has been awarded SCC's new highways services contract.

Safety improvements near the School

Funding for this has been agreed and detailed plans will be drawn up to approve.

Definitive Footpath Map

This is now available on the SCC website.

Report from District Councillor Peter Gould

No report received.

The full reports from the County and District Councillors can be found at

<http://occold.onesuffolk.net/organisations/parish-council/district-and-county-councillor-reports-2/>

4. Minutes of the Previous Meeting and Clerks report

- a. The minutes of the meeting on 6th February 2023 were approved and signed.
- b. There were no matters arising from the minutes of the last meeting not covered elsewhere on the agenda or in the Clerk's report.

5. CIL Funding - The CIL money available stands at £5156.59 (not including £2,000 set aside for the school safety project). Cllr Duggett confirmed he had collected (and showed) the Thermal Imaging Camera that village had on loan as part of the SCC pilot scheme from 7-20th March 2023. Currently 5 or 6 residents had signed up to be surveyed in this period. Cllr Duggett confirmed he would report back further on the experience and results at the next meeting.

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Chair.....



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6. **Neighbourhood Plan** – Cllr Stone confirmed that she had interest from a few residents regarding being part of a working group for the Neighbourhood Plan. This had already been advertised in the Oracle magazine and would follow with a leaflet drop to properties in the village and via social media to gain more interest. It was resolved to adopt the terms of reference that Cllr Stone had prepared and circulated for the working group. It was resolved for The Clerk to contact the Village Hall committee for availability for working group meetings going forward, enquire into the progress with the funding application and ask ORAC to include the Neighbourhood Plan on the agenda of their next meeting.

7. Governance

- a. Councillor vacancy was still available for co-option. The vacancy is advertised on the website.
- b. Policy Review
 - Data Protection and Information Management Policy – no amendments required – approved.
 - Dispensation Policy – no amendments required – approved.

8. Suffolk Highways, Speeding and Road Related Issues.

a. Cllr Duggett had circulated the SID report for February. The highest speeds recorded were 60mph (inbound on Friday 10th at 20:05) and 61mph (outbound on Friday 24th at 05:30) on the SID by the school. The data also showed that 85% of the traffic passing through the village is travelling at 30mph or less.

The SID by the church showed the highest speed recorded was 50mph (on Friday 10th at 19:55), average speed was 21mph.

The full report can be viewed on the website at <http://occold.onesuffolk.net/organisations/parish-council/minutes-and-reports-for-2/>

b. Cllr Duggett reported that the village would host the ANPR camera again the week beginning 13th March 2023 and it would again be positioned outside the church in place of the SID. A summary report will be received from each period after the second hosting.

c. Cllrs Chittock and Weller confirmed that they would sign up as volunteers for Lorrywatch after receiving the training package.

d. Cllr Stringer previously confirmed in agenda item 3 that funding has been agreed for the School safety project and detailed plans will be drawn up to approve.

9. Items for Discussion –

a. Occold Circular walk leaflets – In her absence Cllr Hall had sent comments in advance of the meeting confirming pathway issues on the circular walk had been reported to Suffolk Highways and templates downloaded for the pamphlet. She was in the process of creating text for the leaflet and would report on this further at the next meeting.

b. Thermal Imaging Camera – discussed previously in item 5 of the agenda.

c. King’s Coronation – Cllr Duggett reported that plans were underway for community events to celebrate the King’s Coronation in May. The provision of celebration mugs was still being planned to which the Parish Council may contribute. A further update would be provided at the next meeting.

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d. Date of May Parish Council Meeting – It was resolved for the Clerk to liaise with the Village Hall as to available dates for the May Parish Council Meeting owing to the May Bank holidays and circulate to Councillors.

10. Planning

a. Applications

DC/23/00536 | Application for prior approval for a proposed installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of non-domestic buildings - The Town and Country Planning (General Permitted Development) Order 2015 (As Amended) - Schedule 2, Part 14, Class J - Installation of 116.66 kWp roof-mounted solar PV system consisting of: 303 385kW solar modules, 2 40kW inverters and 1 20kW inverter. | Occold Hatchery Barric Lane Occold Suffolk IP23 7PX

RESPONSE – No objections

DC/23/00947 | Householder Application - Conversion of loft space to additional living accommodation and installation of 4no. rooflights and gable window. | 4 Cedars Rise Occold Eye Suffolk IP23 7QA

RESPONSE – No objections

b. Determined

Reference	Address	Date received	PC Meeting	Response	MSDC Decision	Date
DC/23/00350	7 Old Rectory Gardens	24/01/23	06/02/23	Approve	Granted	24/02/23
DC/23/00259	Hundred Lane Barn, Benningham Green	18/01/23	06/02/23	Comments not possible	Granted	13/02/23

11. Financial Matters

a. The grant application from ORAC for fencing was reconsidered following further details being received about the project (design and access for emergency vehicles). It was resolved to commit to give a grant towards the project, but for the amount to be finalised following a request to ORAC provide particulars of actual quotes for the fence they wish to adopt, along with information on what other funding they have obtained for the project.

b. The following payments were approved (General Power of Competence applies)

PAYMENTS	£GROSS	£VAT	£NET	WHAT FOR
Staff salary	254.96		254.96	Clerk Salary – Feb
WAVE	14.09		14.09	Cemetery Water – 3 months
Scott Regan	30.00	5.00	25.00	Bus Shelter Cleaning
RECEIPTS				
CHQ	108.00		108.00	Donation from John Henman Charity

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12. Correspondence – received since the last Meeting

Date	From	Detail	Actions, if any
17 Feb 23	Stowmarket District Scouts	Committee vacancies	Noted
22 Feb 23	BMSDC	Spring Litter Pick	Noted
7 Feb 23	Debenham Dementia Project	Working with the Community	Noted and Clerk to forward to ORAC for information/consideration

13. Date of next meeting – The next Parish Council meeting is on Monday 3rd April 2023.

The meeting closed at 9.00pm

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Chair.....