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OCCOLD PARISH COUNCIL



c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Monday 4th June 2018 in the Village Hall at 8.00pm

1. **Apologies and Approval of absences**
Present: Cllr Cripps, Cllr Davenport-Jones, Cllr Grange, Cllr Hubner, Cllr Hull, Cllr Mullarkey, Cllr Owen
Apologies: Cllr Chittock, Cllr Flack
Also Present: Both County Cllr Stringer and District Councillor Horn was present for some of the meeting.
No members of the public were present.
2. **To receive any Declarations of Interest**
There were no declarations of interest.
3. **To consider requests for dispensations**
No requests were submitted
4. **To resolve that the minutes of the meeting held on Monday 8 May 2018 are a true and correct record**
The minutes of the annual meeting of the Parish Council on Monday 8 May 2018 were approved and signed by the Chair.
5. **To receive Progress Reports for information from those minutes**
 - 5(1) Item 6(1) 8.5.18: VAS – a report for May had previously been circulated. Cllr Stringer said it was most helpful as it detailed the exact problems which can then be acted upon. Radarlux have an attachment that records number plates which is currently being trialled in the UK but is not yet publicly available. The rules regarding 20mph zones have changed and safety barriers now have to be in situ to slow traffic. Haughley put box planters on each side of the road to give the impression that the road had narrowed, so this may be a possibility to consider for Occold. There was a comment that the current 20pmh signs near the school do not look official due to the artwork at the bottom of the sign. County Cllr Stringer confirmed it was legal to take photographs of speeding cars alongside the VAS sign indicating the speed. Cllr Cripps has tried repeatedly to contact Suffolk Police with no success. It was agreed that Dr Jones was doing a good job re the VAS signs and reports and our thanks go to him. Cllr Stringer will expedite the o/s matter from April 2014 regarding the broken sign near the 20mph notice and speak with light engineering at Suffolk Highways about further ways to reduce traffic speeds.
 - 5(2) Item 4(2) 9.4.1: Community Speedwatch - update on speedgun sites and 20mph zone from Cllr Flack - carried forward to next meeting as Cllr Flack nor present. *Clerk to chase for response.*
 - 5(3) Item 5(1) 9.4.18: Correspondence for circulation – any matters arising – to re-iterate that Cllrs should not hold onto the literature pack for more than 3 days to allow everyone sufficient time to browse the contents.
6. **Public participation session (max 15 minutes) to include Police, District and County Councillors Reports**
County Cllr Stringer read his report. See separate report.
Mid Suffolk District Councillor Horn apologised for not being present at the last meeting. He summarised that Cllr Stringer has stepped down as leader of the Green Party. Rachel Eburne has taken over this role. There are set aside accessibility funds to develop Stowmarket town centre, plus up to £350K set aside for other towns and villages, predominantly Eye, Debenham, Needham Market. He confirmed he has a locality budget of £6250 so any applications for monies should be considered asap. Outline planning permission has been granted for the Church Street site.



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7. Correspondence

7(1) The following correspondence was circulated for Cllrs to read and pass on:

SNT Newsletter Eye May 2018	Neighbourhood Planning Policy & Practice Newsletter
Suffolk Constabulary alert re HMRC Telephone scam	Update for Parishes re CIL (emailed all)
SALC Bulletins (emailed all)	Eye Town Council re Neighbourhood Plan (emailed all)
SALC Area meeting 6 June 2018 (emailed all)	

8. Footpaths

8(1) Clerk to place an advert in The Oracle requesting support from a parishioner to take over as Footpath Warden. Letter of Concern still o/s. Clerk to send letter of thanks to Sue & John Welch for clearing some of the footpath debris.

9. Planning Matters

9(1) The following planning decisions were noted:

Ref	Location	Details
DC/18/01678	Church Farm, Church Lane, Occold	Formal approval no longer required by MSDC

9(2) To following application was noted with no objections:

Ref	Location	Details
DC/18/02035	Land West of B1077	Concrete hardstanding

9(3) Any other planning matters that require urgent attention or for information DC/17/03240 was noted as being appealed against by the applicant. As the Parish Council had no objection in the first instance, it was agreed not to pursue this.

10. General Data Protection Regulations (GDPR)

10(1) A review of the GDPR regulations was presented by the clerk with various documentation for approval. It was agreed for the clerk to continue the work started and to publish the circulated documents on the parish website asap. Clerk to investigate cost of 4 drawer lockable metal filing cabinet which can be stores upstairs in the village hall. Cllr Grange may have one available – she is to check and revert back.

11. Roll of Honour

11(1) Cllr Cripps to write the foreword for the Roll of Honour. Clerk to instigate via Mrs Hubner. Cllrs Grange and Mullarkey to assess approx. number of primary and high school children in the village in order to determine the correct quantity for printing. A more exact figure can be established in September once the new school year has started. Clerk to request additional quantity breaks and lead time from the printers.

12. Meetings and Training

12(1) Calendar of Meetings for 2018 – 2019 approved - to be published on the notice board /website

13. Finance

13(1) To note ongoing bank signatory issues – The mandate wasn't signed and was therefore invalid. A fresh



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mandate obtained and completed for handing over to Cllr Chittock.

13(2) The following invoices were approved for payment:

Amount	Payee	Details
£66.55	C Emeny	Clerks Expenses Mar – May 2018
£29.98	S A L C	Reference books as agreed in minuted item 13(2) dated 08.05.18

14. Matters to be advised (at the Chairman's discretion)

- (1) Cllr Hull reported that he was stepping down as the Neighbourhood Watch Co-Ordinator
- (2) Cllr Hull gave an update on the ditch that repeatedly floods at Hollyhock Cottage. The ditch is to be cleared out to prevent further flooding.
- (3) Note the Chairs discretionary budget is approx £200 according to the members present. Note post meeting that this was not minuted when the budget was set in January and is not accounted for in the budget. It should be reviewed and listed annually. S112 can be used for the expenditure item being considered in this instance. *Clerk to obtain prices.*
- (4) Vice Chair not voted on at the Annual Parish Meeting. Note a VC is not mandatory. To be considered at next meeting.

15. Date of Next Meeting: Monday 2nd July at 8pm in the Village Hall

The meeting closed at 9.45 pm