

DRAFT MINUTES OF THE OCCOLD ANNUAL MEETING OF THE PARISH
held at 7.30 pm on Monday 13th May 2019 In the Village Hall

Minutes of the Annual Parish Meeting held as detailed above.

Present: Parish Council representatives were Mr Cripps, Mr Chittock, Mrs Davenport-Jones, Mrs Grange, Mr Hull, Mr Owen, and District Councillor Gould

Also present were twenty members of the public.

1. Cllr Cripps, as Chairman, welcomed everyone to the meeting and explained the relevance of the large maps of Occold on a separate table in the room.

2. Apologies –apologies were received from Mr Hubner, and County Cllr Stringer.

3. Minutes of the previous Annual Parish Meeting held on Monday 8th May 2018 were approved and signed. There were no matters arising from the Minutes.

4. Reports from various bodies as follows: -

Suffolk Constabulary News – the clerk advised everyone that the monthly SNT newsletters are being replaced and she will update the website and notice board with the new communications as soon as they are to hand. She confirmed that the handout available to everyone was an up to date press release from Suffolk Constabulary and urged everyone to read it.

County Councillor Andrew Stringer – no report available

District Councillor Peter Gould - Cllr Gould was welcomed to the meeting as the new District Councillor. As he has only been in post for a few days, there was nothing official to report or look back on over the last year. He said it was interesting times as BMSDC was a split council with no overall majority by any political party. The first council meeting of the new board is next Monday. He talked about the pressure on planning departments to achieve the Government set targets. He chairs the Neighbourhood Plan group in Eye and strongly recommended we begin the NP process asap.

John Henman Charity –see attached report

William Lee and Mary Ann Last Charity –see attached report

Occold Primary School – Emma Watts was present as head of school. The school is in a joint academy trust with 8 other schools. The school is thriving with many classes oversubscribed. The school is endeavouring to build links with other groups in the community and would welcome approaches from them to build relationships

ORAC – see attached report. Mr Cox gave an overview of his report stressing that the village hall is for everyone and the need to attract more committee members.

Occold Pre-School – A member was present to give an overview as follows: Children between 2 – 5 years old attend the pre-school and they feed into 6 different schools in the area. Their opening hours have been extended and are now 8 am – 4.30 pm, with 19 children on their roll. They teach the Foundation Stage Curriculum which prepares the children for school. The Pre-School is run by a committee consisting of 3 parents and 2 independents. Many of the children are SCC funded so they operate on a very low budget with huge constraints, therefore fund raising is an important part of their income in order to survive. The Pre-School itself is going from strength to strength with outstanding results from Ofsted. She asked the audience to support their fund-raising efforts.

W.I. – Mrs Hull gave a brief overview as follows: Monthly meetings are held with an outside speaker booked for each meeting. There are regular outings to various places and they have a busy calendar for the forthcoming year. She welcomed anyone who is thinking of joining the WI – members do not have to live in the village.

Luncheon Club – Dawn Crisp reviewed her report as attached.

Youth Club – Dawn Crisp told us this falls under the Baptist Church and meets every other Friday evening. Last week they had 59 children of varying ages from 9 – 16 years old, so it is a great success and a vital asset for the youth of the village.

No reports were available from the Parish Church or the Jubilee Baptist Church.

5. The Chair acknowledged the hard work of the members of the public present, as well as the local groups and societies.

6. **Report by the Chairman of the Parish Council** – see separate report

7. Any other relevant matters notified to the Chair reports or business

There being no other matters, the Chair thanked everyone for their attendance.

Meeting closed 8.00 p.m followed by refreshments.

Signed Date

Chairman of Occold Parish Council Annual Report for year to end April 2019

1. In May 2018 Mr Cripps was again elected as Chairman at the annual meeting. Over the course of the year we have had a full complement of Parish Councillors with the co-opting of Alison Davenport-Jones a year ago, and Cllr Chittock accepted as vice-chair. Unfortunately, we have had 2 Councillors resign at the recent elections, leaving 2 vacancies. We hope some parishioners will come forward to fill these spaces.
2. There's been a lot of speed monitoring of the Speed Indicator Device since it was installed in November '17, through various locations in the village. This has led to meetings with the local Police in determining what can be done about speeding drivers and this debate is still ongoing due to conflicting advice. Our thanks must go to Steve Jones for all his hard work and persistence with the local speed monitoring team, and also to Paul Goldsmith who has been changing the battery every 5 days or so in Steve's absence. It is an important job as the reports show that traffic DOES generally slow down with the SID signs, although not as much as we would like it to.
3. We had an interesting talk earlier this year from Paul Bryant about Neighbourhood Plans. We are awaiting the results of Mid Suffolk's Draft Local Plan in the summer before making a decision about whether we undergo a Neighbourhood Plan. All the advice we've been given tells us we should begin work on one sooner rather than later, but it is a large task and we need people to come forward to help with the process – it is not something the P.C. can do on their own, although it should be in conjunction with the PC. If you are interested, do please let us know.
4. In terms of planning applications, there is not a lot to report. There were very few applications over the last year but we are keeping our eye on the Church Street site which now has 2 containers located on it. The site owners have until Oct 2020 to comply with condition D2 which deals with building of the access in relation to surface and drainage issues prior to any building development.
5. In November we joined in the annual remembrance of Armistice Day with a special celebration in the village hall arranged by Cllr Davenport-Jones and the clerk. We thought it was a great success with participation from the pre-school and the Primary School who presented readings and poems which were very moving. This coincided with the Occold Roll of Honour Book which the Parish Council paid to have printed, free to every household and school child in Occold. If anyone would still like a copy who didn't receive one, please see the clerk.
6. Expenditure for the year ended 31st March 2019 was as follows: -

General Admin	£4,256
S 137 Payments (incl. Roll of Honour)	£1,405
Donations to Church & Chapel	£1,870
Streetlights, bins and ancillaries	<u>£ 664</u>
Total Expenditure	£ 8,195

Balance at the Nationwide Building Society at 31st March 2019 was £13,442. This includes accumulated reserves and locality grant of £7145 towards the costs of the new streetlights which was paid last month. Note we are still awaiting receipt of £1000 from the County Councillor's budget towards this cost.

The Budget for 2019/2020 was agreed at £8600. The precept was set at £8500, an increase of just £500 to allow for increased admin costs.

7. Finally we must thank all our volunteers in Occold, from the litter pickers, the street sign cleaners, the Luncheon Club team, the speed team and anyone else we have forgotten to mention. Thank you everyone for your valuable contributions.

Suffolk Constabulary News May 2019

Officers urge vigilance after motor vehicle crime reports

Officers are appealing for witnesses and urging vigilance after an increase in the number of motor vehicle crimes reported to police.

Between 1st and 25th March, more than 50 incidents of vehicle crime across the Lowestoft Halesworth, Beccles, Bungay and Southwold areas have been reported, including 31 thefts from vehicles, 23 incident of interference with vehicles and seven thefts of vehicles. Entry had been forced in some incidents and items such as cash, wallets and bank cards although in 21 incidents nothing was stolen.

There has also been five thefts of motorbikes in the East of the county in the same period.

Police are urging motorists to lock their car and remove all valuables, no matter whether you park on, or off road. Thieves will enter private properties, public carparks and garages to look for insecure vehicles .

- Most thefts from vehicles are opportunist
- Do not leave valuables on display
- Park in well lit places
- Always lock all doors & shut windows, physically checking vehicle doors are locked.
- Keep your keys safe and away from doors and windows
- Consider upgrading locks/fitting additional protection.
- Information on Police approved products can be found at www.securedbydesign.com

Owners of motorcycles should consider

- Use of a motorcycle chain/cable and secure your machine to an immovable object. Choose a Police Approved 'Sold Secure' gold standard product
- A quality alarm/immobiliser system fitted by a trained technician
- Leave your machine in locations which benefit from high footfall and good lighting

Motorists are also advised to register their property for free at www.immobilise.com by taking note of the serial numbers and models, and to use ultraviolet pen to (invisibly) mark their property, which increases the chances of having them returned to you in the event of being lost or stolen.

For further home security and general crime reduction information please go to 1st Principle at <https://www.suffolk.police.uk/advice/crime-prevention-z>

Suffolk Constabulary has recently joined forces with a home security company to help make properties in the county more secure. Residents may want to consider installing a Ring Video Doorbell device which can, via a motion sensor, capture footage of activity outside their property. At present a discount of £40 applies if the discount code NBSNHW40 is used. Please visit www.ring.com for more details.

To report any suspicious behaviour -

https://www.suffolk.police.uk/sites/suffolk/files/suspiciousbehaviour_0.pdf

Witnesses or anybody with any information should call the Safer Neighbourhood Team on 101. Alternatively, contact the charity Crimestoppers anonymously on 0800 555 111.

ANNUAL REPORT OF THE CHARITY OF JOHN HENMAN

REPORT FOR THE YEAR 1 JANUARY – 31 DECEMBER 2018

There were no changes to the trustees. Stephen Hubner remained the Clerk/Treasurer. Mrs Lynette Bulley continued as chairperson of the trustees.

As the Annual Return to the Charity Commission is now a matter of factual record, Stephen Hubner prepared the paperwork and submitted the return form on line.

The Trust purposes require division of the income to award one quarter to each of the Church and the Parish Council and it was confirmed the individual distributions be made by way of payments to defray electricity or other fuel costs.

At the annual meeting, hosted by Lynette Bulley on 12 January 2019, and after calculating the annual income, it was noted that there would be distribution of one quarter of the income to Occold Parochial Church Council and one quarter to Occold Parish Council (£99.00 each). It was noted that beneficiaries must be resident in the parish. It was resolved that distribution be made to eight beneficiaries:

Each beneficiary would be given cash to help to defer heating costs.

The accounts of the Charity for the year are set out on the separate attached sheet.

SJH
21 May 2019

Annual Accounts of the Charity of John Henman for the year ending 31 December 2018

Income

	£	£
Balance b/f		0.79
COIF dividend		
February	91.38	
May	104.99	
August	104.99	
November	<u>95.28</u>	
		396.64
Total		397.43

Distributions

	£
Occold PC	99.00
Occold PCC	99.00
8 beneficiaries	160.00
Total	358.00
<u>Carry forward</u>	<u>39.43</u>

ANNUAL REPORT OF THE CHARITIES OF WILLIAM LEE AND MARY ANN LAST REPORT FOR THE YEAR 1 JANUARY – 31 DECEMBER 2018

There were no changes to the trustees. Stephen Hubner remained the Clerk/Treasurer. Mrs Lynette Bulley continued as chairperson of the trustees.

As the Annual Return to the Charity Commission is now a matter of factual record, Stephen Hubner prepared the paperwork and submitted the return form on line.

The custom of distributing money or gifts of money's worth has been continued.

At the annual meeting, hosted by Lynette Bulley on 12 January 2019, it was reported that the annual income totalled £420.07. When added to funds carried forward the total sum available was £514.91.

Gifts would be acquired for each of 13 beneficiaries.

Amazon vouchers to a value of £35.00 each would be given to 9 students

Amazon vouchers to a value of £10.00 would be acquired for 8 school children in recognition of their achievements in the year 2018

The accounts of the Charity for the year are also set out on the separate attached sheet.

SJH
21 May 2019

Annual Accounts of the Charity of William Lees and Mary Ann Last for the year ending 31 December 2018

Income

	£	£
Balance b/f		94.84
COIF dividend		
February	96.78	
May	111.19	
August	111.19	
November	<u>100.91</u>	
		420.07
Total		514.91

Distributions

	£	£
9 beneficiaries (Amazon tokens to value of £35)		315.00
8 beneficiaries (Amazon tokens to value of £10)		80.00
13 beneficiaries (plants/biscuits)		78.00
Total		473.00

Carry forward **41.91**

ORAC

Occold Recreation and Amenities Council

Committed to community spirit and the environment

Registered Charity Number 295058

Occold Community Village Hall

We have agreed planning permission for an extension to the village hall. This will be phase one of the plans to maximise the potential of the hall, and to offer further and better facilities for the benefit of the whole community.

There is a plan to send questionnaires to the current hall users, also obtain feedback from the village for any future activities or events for us to consider.

Here are some considerations:

Multipurpose hard court (Basketball / Tennis / Cricket etc.)

Changing facilities

Multipurpose room (Learning Room, Meeting Room, Playing Cards, Chess etc.)

Badminton Court

Recreation field floodlighting

The committee would welcome all comments both positive and negative for us to consider their merits.

David Cox

Chairman ORAC

LUNCH CLUB

Occold Luncheon Club has now been running for nine years and continues to provide a service promised to the village upon the completion of the new village hall.

A freshly prepared two course mid-day dinner was provided generally once a fortnight throughout the last financial year on some 16 (*19) occasions serving a total of 446 meals (*539) meals (that works out at an average of 28 (*24 per sitting). The dates we meet can vary depending upon the health and commitments of the volunteer team. The menu continues to be varied to cater for all tastes. We are now regularly serving around 30 meals at each sitting. If regulars are unable to make it due to poor health or because they are caring for others, then we gladly make sure they don't miss out and still provide a take-away meal for them at home.

Several of the members enjoy exchanging books at this event and we have facilitated this for several years but this has involved storing books upstairs. In order to reintroduce this service – we would need to make alternative arrangements (those bags are just too heavy!!)

As a branch of ORAC, Lunch Club lunches remain priced at £5 per head which is very good value for money and ensures that it should be accessible to all. Over the course of the year the prudent running of the club has seen a further £405 raised ensuring that funds (standing at £2,154 at the year-end) are set aside to keep the kitchen equipped and serviced for the future. We have provisionally agreed with ORAC to go ahead and purchase new coloured chopping boards and serving trays to replace existing worn out ones.

Carole Mayhew continues to head up the volunteer team, overseeing the vast majority of the food shopping required. We are extremely grateful for all those who give up their time to support her in in shopping, food preparation, cooking, baking, washing up and clearing away.

Dawn Crisp , April 2019