

ANNUAL REPORT BY INTERNAL AUDITOR
TO ACCOMPANY SECTION 4

Re Occold Parish Council Year Ended 31.03.15

All income received by Occold Parish Council during the period has either been precept, grant, trust income or bank interest etc. All income records for these transactions have been seen and followed through the bank statement. No services are provided by Occold Parish Council for which an 'invoice' could be generated.

No petty cash is held by Occold Parish Council. Any items of stationery and postage etc are recorded by the clerk and reimbursed by cheque payment when submitted.

The only salary paid by Occold Parish Council is the clerk's salary and this is paid at the level set out in the Minutes of the Council and does not reach the level required for PAYE and NI to apply.

Occold Parish Council is now undertaking and documenting regular Risk Assessments and the Parish Clerk is being annually appraised.

Occold Parish Council is not a trustee.

Dawn Crisp ACMA
Internal Auditor

01/05/15