



Caroline Emeny
Parish Clerk
T: 01986 798422
E: parishcouncil@occold.com

OCCOLD PARISH COUNCIL



c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

PARISH COUNCIL MEETING

Monday 1st April 2019 in the Village Hall at 8.00 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below
The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

1 Apologies for Absence

To receive and consider acceptance of apologies for absence.

2 Declarations of Interest and Dispensations

2.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

2.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

3 Public Forum

3.1 To receive reports from County Councillor Andrew Stringer and District Councillor Glen Horn.

3.2 The opportunity for members of the public to bring matters to the Parish Council's attention subject to a maximum of 15 minutes overall.

4 Minutes of the Previous Meetings

4.1 To consider acceptance and signing of the minutes of the meeting of 4 March 2019.

4.2 To note matters arising from the minutes of that meeting not covered elsewhere on this agenda.

5 Footpaths

6 Suffolk Highways, Speeding and Road Related Issues

6.1 SID report, update on any correspondence.

6.2 Any other road or Highways related issues.

7 Election update

8 Planning

8.1 There are no planning applications to review

| Ref | Location | Details |
|-----------------------------|---------------------------|--|
| DC/19/00950 | Malting Barn, Dublin Road | Insertion of roof lights, windows, door, and change of use of integral garage to additional living accommodation |

8.2 There are no planning determinations to consider

8.3 Any other planning matters that require urgent attention or for information incl update on DC/17/04262

9 General Governance including General Data Protection Regulations (GDPR) – Update by clerk.

Policy review: Document and Electronic Data Retention Policy and website review, Meetings Calendar, Asset Register

10 Financial Matters

10.1 To approve the following payments:

| Amount | Payee | Details |
|----------------|------------------------|---|
| £226.86 | Caroline Emeny | Clerks remuneration |
| £56.72 | H M R C | PAYE |
| 22.65 | Caroline Emeny | Clerks expenses incl postage & anti virus renewal |
| £8145.54 & vat | Suffolk County Council | Replacement of street lights inv 9223815 |
| £132.00 | ORAC | Hall hire April 19 – Mar 2020 |

10.2 To note any receipts and to note thanks received for charity donations made last month.

11 Street Lights – any update on reported issues

12 Community Infrastructure Levy (CIL) income and expenditure - update

13 Correspondence – Any correspondence of note to be minuted, having been received since the last meeting.



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| Date | Detail | Distributed | Actions if any |
|---------|---|---------------|----------------------------|
| 8/3/19 | Submission of Draft Eye Neighbourhood Plan | Emailed all | To note |
| 15/3/19 | Annual Crime Figures from Suffolk Police | Emailed all | To note |
| 21/3/19 | Mid Suffolk Housing Land Supply statement | Emailed all | To note |
| 21/3/19 | 3 rd Round of CIL Bids 1-31 May 2019 | Emailed all | To note |
| 27/3/19 | Unauthorised encampment Castleton Way EYE | For info only | To note |
| 27/3/19 | Parking plan document & survey from BMSDC | Emailed all | Online survey |
| 27/3/19 | Planning Direct re Neighbourhood Plan funding | Emailed all | To note only at this stage |

14 Matters for information

Any urgent matters brought by the Chairman, Councillors or Clerk.

15 Date of next meeting – The Annual Meeting of the Parish Council on Monday 13th May 2019, 8pm Occold Village Hall preceded by the Annual Parish Meeting which everyone is welcome to attend at 7.30 pm.

Signed: *Caroline Emeny*, Clerk, Occold Parish Council, Tel 01986 798422

Dated : 27th March 2019