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OCCOLD PARISH COUNCIL



c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

PARISH COUNCIL MEETING

Monday 4th March 2019 in the Village Hall at 8.00 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below
The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

1 Apologies for Absence

To receive and consider acceptance of apologies for absence.

2 Declarations of Interest and Dispensations

2.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

2.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

3 Public Forum

3.1 To receive reports from County Councillor Andrew Stringer and District Councillor Glen Horn.

3.2 The opportunity for members of the public to bring matters to the Parish Council's attention subject to a maximum of 15 minutes overall.

4 Minutes of the Previous Meetings

4.1 To consider acceptance and signing of the minutes of the meeting of 11 February 2019.

4.2 To note matters arising from the minutes of that meeting not covered elsewhere on this agenda.

5 Footpaths – to note report sent to all 27/2 and any actions.

6 Suffolk Highways, Speeding and Road Related Issues

6.1 SID report, update on any correspondence.

6.2 Any other road or Highways related issues.

7 Election Nomination papers

8 Planning

8.1 There are no planning applications to review

8.2 To consider the following determinations:

Ref	Location	Details
DC/19/00175	Hampton House, Church St.	Planning consent granted for first floor extension

8.3 Any other planning matters that require urgent attention or for information

9 General Governance including General Data Protection Regulations (GDPR) – Update by clerk.

Policy o/s: Document and Electronic Data Retention Policy and website review

Review of Financial Regulations, Risk Assessment, and audit review

10 Financial Matters

10.1 To approve the following payments:

Amount	Payee	Details
£181.42	Caroline Emeny	Clerks remuneration
£45.20	H M R C	PAYE
£54.38	Caroline Emeny	Clerks expenses incl postage & anti virus renewal
£12.00	ORAC	Village hall hire 19 Feb 2019
£25.00	Scott Regan Window Cleaning	Bus shelter cleaning

10.2 To note any receipts and to note thanks received for charity donations made last month.

11 Street Lights – any update on reported issues.

12 Neighbourhood Plan (NP) – update re meeting held on 19th February with NP expert.

13 Correspondence – Any correspondence of note to be minuted, having been received since the last meeting.

14 Matters for information

Any urgent matters brought by the Chairman, Councillors or Clerk.

15 Date of next meeting – Monday 1st April 2019, 8pm Occold Village Hall.

Signed: *Caroline Emeny*, Clerk, Occold Parish Council, Tel 01986 798422

Dated : 27th February 2019