



Caroline Emeny  
Parish Clerk  
T: 01986 798422  
E: parishcouncil@occold.com

# OCCOLD PARISH COUNCIL



c/o 2 Old School  
Laxfield  
Suffolk  
IP13 8DL

## PARISH COUNCIL MEETING

**Monday 3<sup>rd</sup> December 2018 in the Village Hall at 8.00 pm**

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below

*The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.*

### AGENDA

**1 Apologies for Absence**

To receive and consider acceptance of apologies for absence.

**2 Declarations of Interest and Dispensations**

2.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office.

2.2. To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to update their Register of Interests as appropriate.

**3 Public Forum**

3.1 To receive reports from County Councillor Andrew Stringer and District Councillor Glen Horn.

3.2 The opportunity for members of the public to bring matters to the Parish Council's attention subject to a maximum of 15 minutes overall.

**4 Minutes of the Previous Meetings**

4.1 To consider acceptance and signing of the minutes of the meeting of 5 November 2018

4.2 To note matters arising from the minutes of that meeting not covered elsewhere on this agenda.

**5 WW1 Centenary / Roll of Honour - final update**

**6 Suffolk Highways, Speeding and Road Related Issues**

6.1 SID report and update on any correspondence

6.2 Blocked ditch –update on blocked ditch near Hollyhock Cottage Suffolk Highways report 221522

**7. Planning**

7.1 To consider the following planning applications:

Ref	Location	Details
No notifications received in the last month		

7.2. To note any planning determinations received.

Ref	Location	Details
DC/18/03252	Benningham Grange Barn	To note several objections raised re 2 storey extension

7.3 Any other planning matters that require urgent attention or for information.

**8. General Data Protection Regulations (GDPR) and Policy review** – Update by clerk and email review : o/s policy Document and Electronic Data Retention Policy and website

**9. Financial Matters**

9.1 To approve the following payments:

Amount	Payee	Details
£181.22	Caroline Emeny	Clerks remuneration
£50.10	Caroline Emeny	Clerks Expenses (receipts where appropriate)
£45.40	H M R C	PAYE
£41.76	Sharwood Services Ltd	Delivery cost re Roll of Honour Books
£123.60	S A L C	Councillor Training
£500.00	M S D C	Repayment of duication re locality award G Horn



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9.2 To note receipt of the following payments: £1000 Locality Budget subject to a £500 refund re duplication, £12.00 SCC re Roll of Honour book, £24.40 Plinth Medical re flyers

9.3 To start budget preparation

**10. Streets Lights**

To review street light improvements

**11. Correspondence** - To note the following items of correspondence received since the last meeting and agree action where appropriate:

Date Received	From	Details	Fwd
Nov 18	Tinklers Meadow Campaign Group	Local Green Spaces Policy	

**12. Matters for information**

Any urgent matters brought by the Chairman, Councillors or Clerk.

**13. Date of next meeting** – Monday 7<sup>th</sup> January 2019 , 8pm Occold Village Hall.

Signed: *Caroline Emeny*, Clerk, Occold Parish Council  
T: 01986 798422

Dated : 28<sup>th</sup> November 2018