



Caroline Emeny
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OCCOLD PARISH COUNCIL



c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

PARISH COUNCIL MEETING

Monday 5^h November 2018 in the Village Hall at 8.00 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below

OPEN FORUM

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views / questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to a maximum of 15 minutes and will be followed by any County / District Councillors' or Police Reports.

AGENDA

1. Apologies and Approval of absences
2. To receive any Declarations of Interest
3. To consider requests for dispensations
4. To approve the minutes of the meeting of 8 October 2018 as a true and correct record
5. To review matters arising and any Progress Reports for information from those minutes
 - 5(1) Item 5(1) – 08.10.18: VAS –up to date report and any update from Suffolk Highways
 - 5(2) Item 5(4) - 08.10.18: Blocked ditch – any update on blocked ditch near Hollyhock Cottage
 - 5(3) Item 13 - 08.10.18: Change of meeting date 4/2/2019
6. **Public participation session** (max 15 minutes) to include Police, District and County Councillors Reports
7. **Correspondence** - Correspondence for circulation, not elsewhere on the agenda
8. **WW1 Centenary / Roll of Honour** - to review plans for event on Friday 9th November
9. **Planning Matters**

9(1) To note the following applications:

Ref	Location	Details
No notifications received in the last month		

9(2) To consider the following applications:

Ref	Location	Details
No applications received in the last month		

9(3) Any other planning matters that require urgent attention or for information

10. General Data Protection Regulations (GDPR) and Policy review – Clerk to give update and to review of the following policies: Protocol for Public Participation (Note written Mar '15 but never adopted, now a revised version); Information available from Occold Parish Council –two documents and revised due to new ICO regs, Document and Electronic Data Retention Policy

11. Finance

11(1) To approve the following invoices for payment:

Amount	Payee	Details
£181.42	Caroline Emeny	Clerks remuneration
£48.65	Caroline Emeny	Clerks Expenses incl. flyer printing and spare key
£45.20	H M R C	PAYE
£25.00	Scott Regan	Bus shelter window cleaning

12. Streets Lights Update

13. Matters to be advised (at the Chairman's discretion)

If you would like to attend a parish meeting please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Signed: *Caroline Emeny*, Clerk, Occold Parish Council
T: 01986 798422

Dated : 2nd November 2018