



Caroline Emeny
Parish Clerk
T: 01986 798422
E: parishcouncil@occold.com

OCCOLD PARISH COUNCIL



c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

ANNUAL PARISH COUNCIL MEETING

Monday 13th May 2019 in the Village Hall at 8.15 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below

The public are informed that they have the right to attend Parish Council meetings, may be invited to speak during the meeting and that the proceedings may be recorded.

AGENDA

1. Election of Chair

The newly elected Chair will duly sign the Declaration of Acceptance of Office

2. Apologies of absence

To receive and consider acceptance of apologies for absence

3. Declarations of Interest and Dispensations

3.1 Members to be reminded of their obligations under the Suffolk Code of Conduct including the Nolan Principles of Public Office

3.2 To receive Members' declarations of pecuniary and non-pecuniary interests and to consider any requests for dispensations. Members to be reminded of the requirement to renew their Register of Interests as appropriate

4. Electoral/Councillor Membership

4.1 To consider co-option of Jill Crouch to the Parish Council

4.2 To note resignations of Mr Neil Flack and Mr Richard Mullarkey from the Parish Council

5. To consider appointments to the following

5.1 Vice Chairman

5.2 Responsible Financial Officer

5.3 Personnel Committee (Vice Chairman and Two Councillors)

5.4 Planning Committee (Chairman and Two Councillors) in the event of a special meeting having to be convened

6. Public Forum

6.1 To receive reports from County Councillor Andrew Stringer and the new District Councillor

6.2 The opportunity for members of the public to bring matters to the Parish Council's attention

7. Minutes of last meeting

7.1 To consider acceptance of the minutes of the meeting of 1 April 2019

7.2 To note matters arising from the minutes of the meeting of 1 April 2019 not covered elsewhere on this agenda

8. Meeting Calendar to note meeting calendar for 2019/2020 Council year

9. Footpaths – to note any updates on definite map

10. Suffolk Highways, Speeding and Road Related Issues

10.1 SID report, update on any correspondence and the 20mph enforcement debate

10.2 Any other road or Highways related issues including the Self-Help Scheme re grass cutting and training thereof

11. Planning

11.1 To consider the following planning applications:

Ref	Location	Details
DC/19/02039	Land at Church Street	Planning permission for 8 dwellings and new vehicular access

11.2 To note the following planning determinations:

Ref	Location	Details
DC/19/00950	Malting Barn, Dublin Road	Insertion of roof lights, windows, door and change of use – PLANNING PERMISSION GRANTED

11.3 Any other planning matters that require urgent attention or for information including update on enforcement request EN/19/00134

12. Street Lights – any update on reported issues and locality grant monies

13. General Governance including General Data Protection Regulations (GDPR)

13.1 To consider approval of the accounts for the year ending 31 March 2019 and signing of the annual return



OCCOLD PARISH COUNCIL



Caroline Emeny
Parish Clerk
T: 01986 798422
E: parishcouncil@occold.com

c/o 2 Old School
Laxfield
Suffolk
IP13 8DL

- 13.2 To consider completion and signing of AGAR Part 2 Exemption Certificate
- 13.3 To consider completion and signing of the Annual Governance Statement 2018/19
- 13.4 To consider completion and signing of the Accounting Statements 2018/19
- 13.5 To note statement of significant variances for year ending 31 March 2019

14. Financial Matters

14.1 To receive the Council's current financial statement and approve the the following payments:

Amount	Payee	Details
£233.38	Caroline Emeny	Clerks remuneration
£50.20	H M R C	PAYE
£15.00	Caroline Emeny	Clerks expenses
£251.17	S.A.L.C.	Renewal of annual subscription

14.2 To note receipt of first instalment of Precept of £4250 and VAT refund of £343.04 (rec'd in 2018/2019 accounts)

14.3 To note any thanks received for charity donations made

14.4 To consider change of bank account

15. **Correspondence** – Any correspondence of note to be minuted, having been received since the last meeting.

Date	Detail	Actions if any
April 19	SNT newsletters - The individual newsletters for each SNT will be replaced next month by a new county wide newsletter with sections for each area (East, South, West) and the SNTs within.	To note
April 19	Eye Town Council – invitation to Mayors Parade	To reply re attendance
April 19	EACH Footprints magazine	To distribute

16. Matters to be advised (at the Chairman's discretion)

Any urgent matters brought by the Chairman, Councillors or Clerk

17. **Date of next meeting** – The next Parish Council meeting is on Monday 3rd June 2019, 8pm Occold Village Hall

If you would like to attend a parish meeting please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Signed: *Caroline Emeny*, Clerk, Occold Parish Council
Email: parishcouncil@occold.com T: 01986 798422

Dated : 7th May 2019